



## Rental Application

ADDRESS OF PROPERTY: \_\_\_\_\_

How did you hear about this property? \_\_\_\_\_

PLEASE NOTE: A separate application is required for each applicant over the age of 18 (excluding dependent children) who will reside at the property. This guarantees our compliance with Federal, state and local Fair Housing laws. Incomplete applications will not be processed.

THE FOLLOWING TWO OPTIONS\* ARE MADE AVAILABLE TO ALL APPLICANTS:

First Option: Applicants desiring to live together as a single housekeeping unit may elect to financially qualify for tenancy as a group, in which case Landlord has the right to immediately terminate the rental contract when any one member of that group vacates the property.

Second Option: Each legal entity may elect to financially qualify for tenancy individually, in which case the occupant may continue to lease the property if one or more of the other parties to the rental contract vacate the property for any reason.

*\*Note: All applicants desiring to live together must choose the same option*

I elect the first option.

I elect the second option.

Desired move-in date? \_\_\_\_\_

NOTE: APPLICANTS WILL NOT BE ACCEPTED ON A "FIRST-COME, FIRST-SERVED" BASIS. LANDLORD WILL ASSIST ALL PERSONS WITHOUT REGARD TO RACE, COLOR, CREED, SEX, RELIGION, NATIONAL ORIGIN, FAMILIAL STATUS, MARITAL STATUS, HANDICAP, OR ANCESTRY. THE DECISION TO RENT TO YOU WILL DEPEND IN GREAT PART ON YOUR CREDIT HISTORY AND REFERENCES.

Please Print or Type

Applicant's full legal name \_\_\_\_\_

Soc Sec # \_\_\_\_\_

Other name(s) used within the past 3 yrs \_\_\_\_\_ Date of birth \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Cell phone \_\_\_\_\_

Driver's license # \_\_\_\_\_ State \_\_\_\_\_

Email address \_\_\_\_\_

Length of desired occupancy? \_\_\_\_\_

Have you applied for residency or leased from us in the past? \_\_\_\_\_

If so, when? \_\_\_\_\_

What is the best way for us to contact you? \_\_\_\_\_



List your last four years residence history & at least your last two addresses

Current address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Type of property (apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at present address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_ Monthly Rent or Mortgage \_\_\_\_\_

Landlord or Mortgage Company \_\_\_\_\_ Phone \_\_\_\_\_

Loan # (if applicable) \_\_\_\_\_

Why are you moving? \_\_\_\_\_

Former address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Type of property (apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at former address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_

Why moved? \_\_\_\_\_ Monthly Rent or Mortgage \_\_\_\_\_

Former Landlord's Name \_\_\_\_\_ Phone \_\_\_\_\_

Former address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Type of property (apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at former address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_

Why moved? \_\_\_\_\_ Monthly Rent or Mortgage \_\_\_\_\_

Former Landlord's Name \_\_\_\_\_ Phone \_\_\_\_\_

List your vehicles that will be parked at the property :

<u>Vehicle</u>	<u>Make/Model/Year</u>	<u>License No./State</u>
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1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

List your employment history for the last four years (*Please include titles or military ranks, etc. Note: If you are self employed you will be required to substantiate your income with copies of tax returns, 1099s and/or other relevant data.*)

Current Employer \_\_\_\_\_ Dates \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Position / Job description \_\_\_\_\_

Monthly gross pay \_\_\_\_\_ Monthly take-home \_\_\_\_\_ Superior's name & position \_\_\_\_\_

Superior's Phone \_\_\_\_\_



List any additional monthly income you wish to be considered in qualifying your application (child support, SS)

\_\_\_\_\_

Former Employer \_\_\_\_\_ Dates \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Position / Job description \_\_\_\_\_

Monthly gross pay \_\_\_\_\_ Monthly take-home \_\_\_\_\_ Superior's name & position \_\_\_\_\_

Superior's Phone \_\_\_\_\_

Former Employer \_\_\_\_\_ Dates \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Position / Job description \_\_\_\_\_

Monthly gross pay \_\_\_\_\_ Monthly take-home \_\_\_\_\_ Superior's name & position \_\_\_\_\_

Superior's Phone \_\_\_\_\_

List bank accounts

<u>Bank Name</u>	<u>Account#</u>	<u>Checking/Savings</u>	<u>Approx. Balance</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

Credit References - Credit Cards & Loans

What are your approximate scheduled monthly payments? \_\_\_\_\_

<u>Name</u>	<u>Account#</u>	<u>Purpose</u>	<u>Balance</u>	<u>Mo Payment</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

List nearest relatives (*for Emergency Contact and/or Reference*)

<u>Name</u>	<u>Address</u>	<u>Phone Number</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

List two personal / professional (accountant, lawyer, banker, etc.) references

<u>Name</u>	<u>Address</u>	<u>City/State</u>	<u>Phone #</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_



List all pets that you desire to have live on the premises

<u>Pet's Name</u>	<u>Type/Breed/Size</u>	<u>Sex/Neutered/Spayed</u>	<u>Indoor/Outdoor/Both</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Personal Skills:  Plumbing     Carpentry     Painting     Electrical     Mechanical

Other \_\_\_\_\_

Tools You Own:     Tool Box     Mower     Yard tools     Hoses/Sprinklers

Please answer the following questions (*explain your answers on additional page(s) as necessary*)

1. Have you ever been evicted or asked to move from any tenancy?  Yes    No
2. Have you ever broken a rental agreement or lease?  Yes    No
3. Have you ever willfully and intentionally refused to pay rent when due?  Yes    No
4. Do you know of anything that might interrupt your income or ability to pay rent?  Yes    No
5. Are there any outstanding judgments against you?  Yes    No
6. Have you had property foreclosed upon or given title or deed in lieu of foreclosure in the past 7 years?  Yes    No
7. Have you ever filed a petition of bankruptcy? (*If yes, please note when and where, if the bankruptcy has been discharged and date of discharge.*)  Yes    No
8. Are you a named party to a criminal proceeding, lawsuit or unlawful detainer filing?  Yes    No
9. Have you ever initiated or been the defendant in a lawsuit?  Yes    No
10. Have you or anyone in your household ever been convicted of a felony or misdemeanor?  Yes    No
11. Rent is due in full by the first of every month. Are you able to fulfill this requirement?  Yes    No
12. Are you obligated to pay child support, alimony or separate maintenance?  Yes    No  
(*If yes, how much?*) \_\_\_\_\_
13. Are you the co-maker or endorser on any lease, loan or mortgage?  Yes    No
14. Do you plan to conduct any commercial business from the residence?  Yes    No

List any additional info you think will help us process your application (*attach additional pages if necessary*)

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Applicant agrees to pay an application fee of \$ 35.00 to Landlord for the processing of this application.

*You may run a credit card at which time a receipt will be emailed to you from: Blue Ripple Property Management. The application process cannot be started until complete application and payment are received.*

**Applicant understands that any false statements or deliberate misrepresentation of facts will automatically disqualify this application and cause any subsequent rental contract to be null and void and of no effect.**

**AUTHORIZATION: I do hereby authorize a review and full disclosure of all records, or any part thereof, concerning myself by/to \_\_\_\_\_ . The intention of this authorization is to provide information which will be utilized in connection with a rental application, current lease, former lease, lease renewal and/or collection of funds due \_\_\_\_\_ .**

*For authorization to release information, we will fold this page on the dotted line and fax the information below:*

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I hereby authorize current and past landlords, current and past employers, financial institutions, personal references, Courts of law and any other person/entity to release information regarding my rental, employment, credit and/or criminal history. I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees from and against all claims, damages, losses and expenses, including reasonable attorneys' fees arising out of or by reason of complying with this request. This authorization shall survive the original application process and be valid during or subsequent to any lease term. A copy of this authorization may be accepted as an original.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

You may scan or fax this document to:

Paige Covington, Property Manager  
e: [pcovington@blueripplepm.com](mailto:pcovington@blueripplepm.com)  
f: 678.293.5766